

Product Fact Sheet

Job portal software

Product Overview

Job portal software connects job seekers with employers by providing a platform for job posting, resume uploading, applicant tracking, and communication, streamlining the hiring process for businesses and job searching for individuals.



PRODUCT FEATURES

User Registration/Login

Allow users to create accounts or login using their email addresses or social media accounts.

Job Search

Provide a search bar where users can search for jobs by keyword, location, industry, salary range, etc.

Advanced Search Filters

Offer filters to refine job searches based on criteria such as job type (full-time, part-time, contract), experience level, company size, and more.

Job Listings

Display job postings with detailed information such as job title, company name, location, job description, requirements, and application deadline.

Resume/CV Upload

Allow job seekers to upload their resumes or CVs to their profiles, making it easier for employers to find potential candidates.

Application Tracking

Enable users to track the status of their job applications, including whether they have been viewed by the employer and any updates on the application process.

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Saved Searches and Job Alerts

Allow users to save their job searches and set up email alerts for new job listings that match their criteria.

Company Profiles

Provide profiles for companies that include information about the company, its culture, benefits, and current job openings.

Candidate Profiles

Allow job seekers to create profiles with their work experience, education, skills, and contact information, which can be viewed by employers.

Messaging System

Implement a messaging system that allows communication between employers and job seekers for inquiries, scheduling interviews, etc.

Application Management for Employers

Provide tools for employers to manage job postings, view and manage applications, and communicate with applicants.

Resume Search for Employers

Allow employers to search for potential candidates based on specific criteria and view their resumes/CVs.

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Integration with Social Media

Enable users to share job listings on social media platforms and allow them to sign up or login using their social media accounts.

Analytics and Reporting

Provide insights and analytics for both job seekers and employers, such as application metrics, job performance, and user demographics.

Mobile Responsiveness

Ensure that the platform is mobile-friendly, allowing users to access and use the job portal on smartphones and tablets.

Security Features

Implement security measures to protect user data, such as secure login/authentication, data encryption, and compliance with privacy regulations.

Feedback and Reviews

Allow users to provide feedback and reviews on job listings, companies, and their overall experience with the platform.